AI Governance Workshop

Policy Development Worksheet (Grades 9-12)

Name: _____ **Date:** _____

Stakeholder Role: _____ **Committee Members:** _____

The Governance Challenge

Westbrook USD (15,000 students, 25 schools) is deploying "SecureNet AI" district-wide. As the Student Technology Governance Committee, you must develop policy recommendations for the Board of Education.

Constraints:

- Must comply with FERPA and COPPA
- Cannot exceed current IT staffing
- Must be explainable to community
- System goes live in 60 days

Stakeholder Position Statement

My assigned role: _____

My primary concerns:

_____

_____

Key questions I'll raise:

_____

_____

Policy Area 1: Automated Response Authority

The Question

What actions should SecureNet AI take automatically vs. requiring human approval?

Individual Analysis

Threat Level	My Recommended Automated Action	My Recommended Human Approval Threshold
Critical (active attack)		
High (probable threat)		
Medium (suspicious activity)		
Low (anomaly detected)		

AI Consultation Notes

AI's stated false positive rate:

_____

AI's acknowledged limitation:

_____

Trade-off AI identified:

_____

Committee Decision

Final recommendation:

_____

Rationale addressing all stakeholders:

_____

_____

Policy Area 2: Behavioral Monitoring Scope

The Question

What student behaviors should SecureNet AI monitor, and how should alerts be handled?

Individual Analysis

Activity Type	Monitor? (Y/N)	Alert Threshold	Alert Recipient	My Reasoning
Web browsing (educational)				

Activity Type	Monitor? (Y/N)	Alert Threshold	Alert Recipient	My Reasoning
Web browsing (non-educational)				
Search queries				
Communications				
Behavioral patterns				

Legal Framework Notes

FERPA implications:

_____

COPPA implications (students under 13):

_____

AI Consultation Notes

Examples AI gave of helpful monitoring:

_____

False positive scenarios AI acknowledged:

_____

Committee Decision

Monitoring scope recommendation:

_____

False positive handling procedure:

_____

Student notification policy:

_____

Policy Area 3: Data Retention and Learning

The Question

How long should SecureNet AI retain data, and should it learn from student behavior patterns?

Individual Analysis

Data Type	My Recommended Retention	My Reasoning
Routine activity logs		
Security alerts		
Behavioral models		
Incident investigation data		

AI Consultation Notes

AI's claimed accuracy improvement with learning:

_____

Data requirements for learning:

_____

AI's perspective on student profiles:

_____

Committee Decision

Data retention policy:

_____

Machine learning policy:

_____

Student data access rights:

- Can students see what data exists about them? _____
- Can students request data deletion? _____
- How are students notified of monitoring? _____

Consensus Documentation

Areas of Agreement

_____

_____

Areas of Disagreement

Policy Area	Positions in Tension	Resolution Approach

Trade-offs Explicitly Accepted

Policy Brief Summary

For Board of Education presentation

Recommendation 1: Automated Response Authority

Recommendation 2: Behavioral Monitoring Scope

Recommendation 3: Data Retention and Learning

Implementation Considerations

Reflection

What was the hardest trade-off your committee faced?

How did SecureNet AI's input influence your recommendations?

What NICE Framework Work Roles engage in this type of governance work?

How would you apply this experience to a future career in cybersecurity policy?

_____

_____

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